

GOVERNMENT OF MADHYA PRADESH
FINANCE DEPARTMENT.

MEMORANDUM

No. 532/716/77/R-I/IV: Bhopal, dated the 26 May, 1977,
To

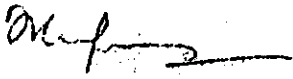
All Departments of Government,
The President, Board of Revenue,
All Commissioners of Divisions,
All Heads of Departments,
All Collectors of Districts,
Madhya Pradesh.

Subject:- Relinquishment of charge of office by a retiring
Government servant when the last day of the
month in which he is to retire happens to be a
holiday.

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A question has been raised regarding the procedure
to be followed for relinquishment of charge of office in the
case of a retiring Government Servant when the day on which he
is due to retire happens to be a holiday. Since according to
the provisions of F.R.56, a Government Servant shall retire
from service with effect from the afternoon of the last day
of the month in which his/her date of retirement falls, the
retiring Government servant should formally relinquish charge
of office on the afternoon of that day itself even if it happens
to be a holiday.

In cases in which handing over of cash, stores,
etc. is involved, these may be made over by the retiring officer
(to the relieving officer or, in the absence of the relieving
officer/ of the Department present) on the close of the previous
working day. Thereafter, the actual relinquishment of charge
of office shall be made in the prescribed form on the last day
of service for which physical presence of the officer in the
office need not be insisted upon.


(T.S. Krishna Swamy)
Deputy Secretary to Government
M.P. Finance Department,

No. 533/716/77/R-I/IV: Bhopal, dated the 26 May, 1977.

Copy forwarded to :-

The Secretary/Military Secretary to the Governor, Madhya
Pradesh, Bhopal.

The Secretary, Public Service Commissioner, M.P. Indore.

The Controller, Government Printing & Stationery, Madhya
Pradesh, Bhopal.

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The Vigilance Commissioner, Madhya Pradesh, Bhopal,
The Under Secretary(G.A.D. Establishment)/ Under Secretary
(Superintendence)/Accounts Officer, Madhya Pradesh
Secretariat, Bhopal,

All Finance Officers/Accounts Officers/Treasury Officers,
for information.

(ii) Copy forwarded to the Accountant General, Madhya Pradesh,
Gwalior for information.

(iii) Copy forwarded to the Secretary, Vidhan Sabha, Madhya
Pradesh, Bhopal for information.

(iv) Copy forwarded to the Registrar, High Court of Madhya
Pradesh, Jabalpur, for information.

(H. N. Soni)

Under Secretary to Government
M.P. Finance Department.

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